



# California Gully Primary School

## Enrolments at CGPS

Our school follows the Department of Education's [Enrolment Policy](#) for the enrolment, placement, and transfer of students.

If you are interested in enrolling at CGPS, please complete the Application Form and send to [california.gully.ps@education.vic.gov.au](mailto:california.gully.ps@education.vic.gov.au). If you require a paper form, please contact the school office on

An enrolment form will be provided when placement is offered.

Our school follows the Department of Education's [Enrolment Policy](#) for the enrolment, placement, and transfer of students.

Students who live within the school zone are guaranteed a place at our school. To find out whether you live in zone, visit [findmyschool.vic.gov.au](http://findmyschool.vic.gov.au)

All other applications will be considered subject to available space, and prioritised according to:

1. students with a sibling at the same permanent address who are attending the school at the same time
2. all other students in order of closeness of their home to the school.

## Required documents

Required documentation includes:

- Completed enrolment form [link to form – available on the [forms section of the CASES21 Portal](#)]
- Evidence of identity and date of birth (for example, a [birth certificate](#) or passport)
- [Immunisation Status Certificate](#)

You will also be required to provide information about:

- your contact details
- emergency contact details
- health information about your child (such as allergies or illnesses they need to manage)
- other legal orders relating to your child and their welfare (if any)

## Prep/Foundation enrolment

Starting school is an exciting time for children, parents and carers. We want to help make the enrolment process as easy as possible for you. Each year, the department releases the Foundation (Prep) Enrolment Information Pack for Parents/Carers, with information packs available from the beginning of Term 2 for students commencing foundation/prep the following year. These information packs, and other important information, can be found on the [Enrolling in Foundation \(Prep\)](#) page of the Victorian Government website.