

CALIFORNIA GULLY PRIMARY SCHOOL



*2024 Voluntary Financial
Contributions*

YEAR THREE STUDENTS

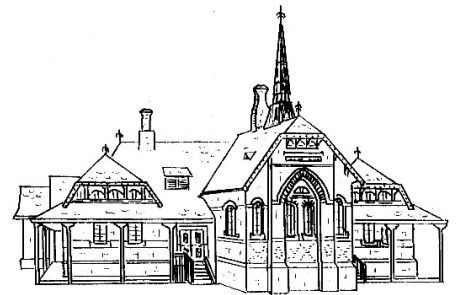
Form Checklist

The following form needs to be completed online, www.edplus.com.au by Friday December 15th 2023;

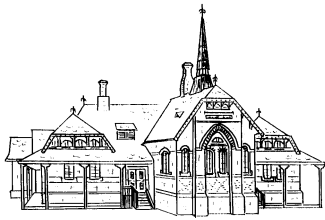
- General Stationery Requirements

The following form needs to be returned to the school office by Friday February 9th 2024:

- Camps Sports and Excursion (CSEF) Form



*YEAR THREE
STUDENTS*



CALIFORNIA GULLY PRIMARY SCHOOL

No. 123

P.O. Box 88, Staley Street, California Gully, 3556

Phone: 03 5446 8393

Fax: 03 5446 3115

Dear Parent/Guardian,

California Gully Primary School is looking forward to another great year of teaching and learning and would like to advise you of California Gully Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfill the standard Victoria curriculum. We want to assure you that all contributions are voluntary. Nevertheless, the ongoing support from our families ensures that our school can offer the best possible education for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time – we appreciate it greatly. This is a profound and positive impact on our school and the programs we are able to offer.

Within our school, this support allows us to provide an enriched learning and teaching program for every student and is highly valued by our school community. The commitment and contributions from parents benefit students and results in improved achievement outcomes, wellbeing and engagement in learning.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

ANDREW FRAWLEY
PRINCIPAL

ANDREW McHARDY
SCHOOL COUNCIL PRESIDENT

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper (\$25.00) • Inquiry – consumable materials for example: food & grocery items, craft items, materials for construction (\$15.00) 	\$40.00
Online subscriptions <ul style="list-style-type: none"> • Sunshine Online (\$4.00) 	\$4.00
Netbook Program for children in Grades Three to Six only	\$40.00
Total Curriculum Contributions	\$84.00

Educational items for students to own

California Gully Primary School recommends you purchase from Education Plus for your child to individually own and use.

2024 Booklists are available at www.edplus.com.au

School Code: **CGP32024A**

Please ensure you select the correct student year level for 2024

Extra-Curricular Items and Activities – provided on a user-pays basis

California Gully Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year as they occur. Many of these costs are not known at this stage due to the Positive Start Funding that school's have been offered in 2022 and 2023.

Extra-Curricular Items and Activities	Amount
School camp for children in Grades Three to Six	\$TBA
Interschool sports program	\$TBA
Excursion to be scheduled	\$TBA
Total Extra-Curricular Items and Activities	\$TBA

Financial Support for Families

California Gully Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR) (may cover the cost of new school uniforms and shoes for disadvantaged students. Parents or Carers who require assistance will need to make an appointment with our Well-Being Officer to discuss this situation.)
- Payment plans for Extra-Curricular Items and Activities are available at all times.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Andrew Frawley (Principal)
Nicole Cooper (Business Manager)
Ph: 03 5446 8393 | Email: California.Gully.ps@education.vic.gov.au

Payment Methods

Costs will be kept to a minimum with payment requests fair and reasonable.

To assist parents/guardians, payment options are flexible - full payment or in instalments.

Alternative payments options are available through the school and parents/guardians are encouraged to make use of these options which include:

- Direct Deposit into school bank account
- Cash
- EFTPOS
- CentrePay.

In 2023 parents who were deemed eligible became recipients of the governments Camps, Sports and Excursion (CSEF) payment of \$125. *Due to the impacts of COVID-19 throughout 2020-2021 not all this money was used during 2022 and 2023 and the funds are carried over for use in 2024.*

The CSEF payment will again be available in 2024. The money is forwarded directly to the school and will assist families to pay for Incursions and minor excursions.

Payment arrangement can be made in 2024 as indicated below.

Monday January 22nd Parent Contributions can be paid

Tuesday January 23rd Parent Contributions can be paid

Wednesday January 24th Parent Contributions can be paid

Parents who are eligible for the CSEF are advised to complete the application form on these three days.

Full or part payments is requested to be made by Friday February 9th. (If you elect to pay your parent contributions in instalments final payment is requested by Wednesday July 17th).

▪ Parents who hold a current Health Care Card are eligible for the Camps, Sports and Excursion Fund(CSEF). The CSEF will cover a portion of the costs associated with the Incursions & Minor Excursions Charge and Sports Events Charge. To obtain the CSEF the Application Form needs to be completed and the Health Care Card needs to be presented to the school office before **Friday February 9th**.

Please ensure you contact Andrew Frawley if you require clarification or wish to discuss any aspect of this dimension of our school program.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department of Education and Training Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

- Refund requests must be made in writing within 14 days of the event or student exit from the school. A Refund Request Form is available from the office on request.
- A request refund does not automatically equate to a full refund of monies paid.
- When required, payment of refunds will be made via direct deposit into a nominated bank account. No cash refunds will be given.
- Students withdrawing from camps, excursions and incursions will not automatically be entitled to a refund.
- A refund (less any non-refundable deposit) may be payable to the parent/guardian if the Principal deems the withdrawal from the activity is due to unavoidable circumstances i.e., illness. Proof may be required e.g., medical certificate.
- Where the school is charged for the provision of a program as a bulk cost and not per head cost, no refund/credit is able to be given.

YEAR THREE STUDENT STATIONERY PACK

Product Description	Quantity
Spirax #109 A4 Exercise Book 96 Page 14mm Dotted Thirds	4
Spirax #103 A4 Exercise Book 48 Page 14mm Dotted Thirds	1
Protext A4 Exercise Book 96 Page 14mm Dotted Thirds	2
Spirax #138 A4 Graph Book 96 Page 10mm grid	1
Scrapbook 72 Page 70gsm	4
Double Tie Reader Cover	1
Celco MaxiPencil Eraser	2
Texta Nylorite Markers Pack/24	1
Sharpie Permanent Marker 1.0mm Fine – Black	1
Micador Oil Water Soluble Oil Pastels Pack/12	1
Pencil Case Zip – Jumbo Tartan	1
Colour Sketch Pencils Pack/12	1
Staedtler Tradition HB Pencil Box/12	1
Bic Crystal Finepoint Pen – Red	2
Display Book A4 20 Pocket Refillable, Clear Front	1
Slimpic Foolscap Document Wallet	1
Marbig Clipfolder A4 PVC	1
Artline Glue Stick 40gm	2
Marbig Sticky Notes 75mm x 75mm Pack/5	1
Ruler – 30cm Plastic	1
Faber Castell Highlighters Assorted Wallet/6	1
Kluwell My Home Reading Journal – Green	1
Shintaro Headphones Kids (Optional)	1
Scissors Noris Club 175mm (Please select Right or Left Handed) (Optional)	1
Total	\$107.53

Your 2024 school booklist can be purchased on line at Education Plus.

Booklist must be completed online by Friday December 15th 2023

To complete on line go to: www.edplus.com.au Your school login code is: CGP32024A

Click on the “Booklist” tab in the top menu, then enter the code above in the “Code” box. Press enter, follow the instructions to complete you order. Make sure you go all the way to the “Place Order” tab. Once you have done this you should receive a confirmation email confirming your order, if you do not receive this email please contact our store.

Payment is required when placing your order. All orders will be sent to school for distribution

Camps, Sports and Excursions Fund APPLICATION Form

California Gully Primary School

School Name

School REF ID

Parent/legal guardian details

Surname _____

First name _____

Address _____

Town/suburb _____ State _____ Postcode _____

Contact number _____

Centrelink pensioner concession **OR** Health care card number (CRN)

- - - **OR**

☐ Foster parent* **OR** ☐ Veterans affairs pensioner (Gold Card)**

*Foster Parents must provide a copy of the temporary care order letter from the Victorian Department of Families, Fairness and Housing (DFFH).

**Applicants must provide a copy of the Veteran Affairs Gold card.

Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Victorian Department of Education (DE) to use Centrelink Confirmation eServices to perform an enquiry about my Centrelink customer details and concession card status to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Victorian Department of Families, Fairness and Housing (DFFH) to provide the results of any enquiry to DE regarding temporary care orders.

I understand that:

- DFFH or Centrelink will use information I have provided to DE to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DE personal information including my name, address, payment and concession card type and status.
- This consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DFFH and provide it to my child's school so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DE.
- Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to DFFH and/or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You can request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant _____

Date ____ / ____ / ____

Camps, Sports and Excursions fund eligibility

Below are the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 – Eligibility

To be eligible* for the fund, a mature minor of sixteen years of age or over, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one, or;
 - on the first day of Term two.
- a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
 - b) Be a temporary foster parent, and;
 - c) Submit an application to the school by the due date.

* A special consideration eligibility category also exists. For more information, see: [Camps, Sports and Excursions Fund \(CSEF\): Eligibility | education.vic.gov.au](https://education.vic.gov.au/camps-sports-and-excursions-fund-csef-eligibility)

Mature minors or parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and seventeen years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and eighteen years inclusive.

CSEF is not payable to students attending pre-school, kindergarten, home schooling, or TAFE.

Eligibility Date

For concession card holders, CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on **29 January 2024 and/or 15 April 2024**.

Payment amounts

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: \$150.00 per year.
- Secondary school student rate: \$250.00 per year.

The CSEF is paid directly the school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see: [Camps, Sports and Excursions Fund \(CSEF\): Payment amounts | education.vic.gov.au](https://education.vic.gov.au/camps-sports-and-excursions-fund-csef-payment-amounts)

Foundation and Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Schools are required to make applications on behalf of parents, so please register your interest at the school.

How to complete the application form

NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.
Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.
If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.
2. Complete the STUDENT/S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2024 closes at the end of term two 2024.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.